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**COVID-19 Preparedness Plan for Bluewater Covenant Bible Camp**  
**Updates June 2, June 16, July 8, July 11, July 13, July 25, 2020**  
**Last Updated May 31, 2021**

Bluewater Covenant Bible Camp is committed to providing a safe and healthy workplace for all our workers and guests. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Directors and staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management and guests. Only through this cooperative effort can we establish and maintain the safety and health of our workers and workplaces.

### **It Takes Team Effort**

Management and workers are responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. Bluewater Covenant Bible Camp staff have our full support in enforcing the provisions of this policy. Our workers are our most important assets. We are serious about safety and health and keeping our workers working at Bluewater Covenant Bible Camp. Worker involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our workers in this process by presenting initial drafts and at an Executive board meeting, allowing for feedback that was taken into consideration in later drafts.

Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines. The Governor's Executive Order has been lifted, but the MDH still recommends some guidelines for Overnight Youth Camps. Some of these recommendations are positive and effective and we will continue to do: hygiene and respiratory etiquette; cleaning, disinfecting, decontamination and ventilation; prompt identification and isolation of sick persons, communications and training that will be provided to managers and workers; and management and supervision necessary to ensure effective implementation of the plan. However, with the current context of low cases from our north western Minnesota and vaccinations, many of MDH's recommendations will be implemented only if the cases suddenly rise: social distancing, face masks, small group activities and programming. Staff have been informed of and encouraged to self-monitor for signs and symptoms of COVID-19.

The following policies and procedures are being implemented to assess workers' health status prior to entering the workplace and for workers to report when they are sick or experiencing symptoms.

- Year-round staff will be asked to self-check for symptoms of COVID-19 prior to coming on-site for a new work day. If a worker is displaying any symptoms, it is expected that they will call or text their director, letting them know that they will be unable to come in.



- Seasonal staff are asked to be honest and self-check daily if they are experiencing symptoms of COVID-19.
- If symptoms develop in any staff while they are on-site we will **Isolate, Confirm, Respond, Remove:**
  - **Isolate**
    - they will be expected to self-isolate in the Nurses Station for 24 hours.
    - If no other symptoms of COVID-19 appear, they can be cleared for work in 24 hours after the fever has subsided.
  - **Confirm**
    - A doctor will be contacted and if possible a visit will be scheduled.
    - The doctor may be contacted virtually or in person for testing.
  - **Respond**
    - They will be monitored every 24 hours for other symptoms.
  - **Removed**
    - If other symptoms of COVID-19 appear (change of taste of smell, shortness of breath, change in appetite), they will be removed from camp.
    - In addition, they will call or text their direct supervisor to ensure their responsibilities are covered.
- Bluewater Covenant Bible Camp has implemented leave procedures that promote workers staying at home when they are sick, when household members are sick, or when required by a health care provider to isolate or quarantine themselves or a member of their household.

## Let's Keep It Clean

### Handwashing Measures:

- Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the toilet.
- Hand washing will be encouraged for guests.
- Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the workplace so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.
  - Hand sanitizing stations are located in all major work locations, including the Welcome Center, Shop, Chapel, Beach area and Dining Hall.
- Staff will be trained, encouraged and expected to wash their hands according to the guidelines described above.
- In addition, hand sanitizer stations will be regularly restocked by our staff.
- **Youth Camps Only-**
  - Before Meals
    - First, bell = Meet at Cabin to wash hands
    - Second bell = Meet at Dining Hall for meal prayer.
  - Counselors disinfect the serving counter with bleach water before their cabin goes through.



### **Respiratory etiquette:**

- Cover your cough or sneeze- Workers, guests and visitors are encouraged to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward.
- **Youth Camps Only**
  - Cabins will have up to 10 campers.
  - Sleeping arrangements for youth campers will be head to foot.
- **Face Masks (The Executive Order for Face Masks worn indoors has been lifted)**
  - MDH encourages face masks.
  - However, Bluewater will not ask campers to wear face masks indoors nor outdoors.
  - If a guest is concerned and desires to wear a face mask, they should bring their personal masks to camp and feel comfortable to wear the face mask indoors.
  - If a face mask mandate is installed while a camp is in session, then Bluewater will provide face masks for the staff and campers for that session. Bluewater would communicate with parents about this new order.
  - Most of our activities will be outdoors.

### **Daily Check of Campers**

- Counselors will perform a daily check of all the camper's temperatures.
- They will make a check mark on a roster of cabins that no one had a temperature at or above 100.4.
- If a camper has a temperature of 100.4 or above, this will be a procedure:
  - Mark the campers name on a COVID response form.
  - Ask about other COVID-19 symptoms.
  - Recheck the child's temperature.
  - Notify the nurse.
  - Notify the Program Director.
  - Notify the Directors.

### **Social distancing**

- MDH recommends social distancing
- Bluewater will not enforce social distancing as strictly as we did last year, especially outdoors.
- **Youth Camps Only:**
  - Cabins will be allowed to have youth from different areas.
  - Large group activities outdoors will be allowed, but may not include the whole camp playing the game.
  - Some games may see new instructions to help mitigate the spread.



- Activities may include pods, but the pods will be larger with more cabins.
- Some activities may be done as a cabin. We found some benefits to moving as a cabin to do some activities.

### **Cleaning, disinfection, and ventilation:**

- Regular disinfecting and cleaning practices have always been an important part of keeping campers at Bluewater safe. Routine cleaning and disinfecting of kitchen work surfaces, dining hall, and camp store restrooms will continue.
- Bleach water will be the regularly-used disinfecting solution. (For example, on dining hall tables, serving counter, etc).
- Tables and other surfaces in the dining hall will be disinfected after every use.
- Guest rooms/ cabins will be fully disinfected after the guests staying in those rooms leave site. Should a worker, guest or visitor be symptomatic or diagnosed with COVID-19, all surfaces that they may have come into proximity with during their stay will be disinfected as soon as possible.
- Counselors will disinfect the serving counter in the Dining Hall with bleach water before their cabin goes through.

### **Gathering Areas**

- Whenever possible, programming will be designed to encourage guests/campers to remain outside. When indoors, windows will be open when possible and/or AC systems will be turned on when possible.
- **Chapel**
  - Chapel will be held outdoors as much as possible. If it is raining, Chapel may be held indoors, under the tent, postponed or cancelled.
  - Families may be spaced out in Dining Hall, Tent, and Chapel and the speaker live broadcasted from the Dining Hall.
  - Singing will be allowed outdoors and if there is another enough space and distance inside.
- **Dining Hall/ Kitchen**
  - Tables will be disinfected before and after each meal.
  - Reduced Dining Hall capacity by half.
  - Bluewater purchased a 30' x 40' tent for outdoor seating.
  - Counselors will disinfect the serving counter with bleach water before their cabin goes through.
  - Meals will be provided with families/ Youth Cabins eating together outdoors as much as possible.
  - The maximum amount of fresh air is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained.
  - Prayer line will be left for each family at the table.



- **Youth Camps Only:**
  - First bell = Campers & Staff meet at cabin for hand washing
  - Second bell = Meet at the Dining Hall.
  - Serving counter will be disinfected between each cabin.
  - Cabins will eat together.
  
- **Welcome Center**
  - Check in and out will be conducted outdoors as much as possible. Dining Hall or the Tent will be used if there is inclement weather.
  - Recommend hygiene practices with hand sanitizing station and hand washing.
  - Guests are welcome inside. Wearing masks is left to the comfortability of the guest.
  
- **Youth Camper Drop Off/ Registration**
  - Parents and churches that will use a bus or car pool for transportation.
    - Document each camper's temperature before they get onto the bus.
    - Bring the document or a copy to Bluewater for our records.
  - Upon arrival, everyone in the vehicle will be required to take their temperature before getting out.
  - If anyone in the vehicle is 100.4 (CDC standard) or higher, then no one in the vehicle will be allowed to enter camp for the week.
  - Parents will designate the name of the person who will be responsible for picking their camper up.
  - Counselors will be located near the cabins. Staff will be around camp helping to direct parents to the cabins.
  
- **Camper Pick Up**
  - Cabins will place their luggage items in cabin groups around camp. If raining it will be left in the cabin, Dining Hall, or Tent
  - Pick up of items will occur at the cabin's luggage. Staff will help direct parents to the location of their child's luggage. If raining, pick up will be same as drop off.
  - Parents/ Bus Drivers will be responsible for checking out the campers they will be transporting with their Counselor.
  
- **Cabins (Youth Camps)**
  - Disinfected before and after usage.
  - Youth campers will sleep head to toe away from each other.
  - Bunks will be spaced apart.
  
- **Shower House**
  - Will be cleaned twice daily.
  - Personal cabins are encouraged to be used for restrooms.



## Programming

- Activities and activity items will be in categories
  - Open
  - Reservation
  - Bring your own.
  
- **CAMP ACTIVITIES**
  - All Camp Activities will be open to the comfortability of the guest.
  
- **1. PROMOTING HEALTH AND SAFETY**
  - Best-Practice guidelines on promoting health and safety will be communicated in pre-camp communications, through onsite signage, and at check in. These practices include:
    - Wash hands with soap and water for twenty seconds.
    - Practice social distancing between families, other guests, and staff.
    - Show special care to older adults and people with severe underlying conditions (e.g. heart, lung, diabetes).
    - Avoid touching eyes, nose, and mouth with unwashed hands.
    - Cover coughs and sneezes.
    - Avoid sharing personal household items.

## Communications and training:

- This COVID-19 Preparedness Plan will be communicated to the staff during Staff Training.
- This COVID-19 Preparedness Plan was communicated in a staff meeting to all staff on \_\_\_\_\_ and necessary training was provided. Additional communication and training will be ongoing in regular staff meetings and as the need arises and provided to all workers who did not receive the initial training.
- Instructions will be communicated to guests and visitors about:
  - Information about Bluewater's COVID-19 Preparedness Plan.
  - Guests and visitors will also be advised not to enter the workplace if they are experiencing symptoms or have contracted COVID-19.
  - Upon arrival, all guests will be given a brief training on basic handwashing, respiratory etiquette, and social distancing strategies.
- In the week leading up to arrival, all guests will be asked to self check (temperature taking, etc.) of COVID symptoms. If symptoms arise, then it is crucial that the guest contact camp to say they will not be coming to Bluewater.
- In addition, all visitors and guests will have their temperature taken upon arrival. If a fever of 100.4 or other basic symptoms are present, the guest or visitor will not be allowed to remain on site.
- Employees can bring questions and concerns to their direct supervisor.
- Guests and visitors can bring questions and concerns to any available staff and/or by calling the office at (218) 326-6058.

## In Case Of COVID-19 Case:

- Bluewater will monitor the current MDH and CDC guidelines.



- We will handle each symptomatic case with the current MDH and CDC requirements and also considering current recommendations.

Directors are to monitor how effective the program has been implemented by observing daily routines and making sure these guidelines are being followed. Directors are to work through this new program together and update the training as necessary.

This COVID-19 Preparedness Plan has been certified by Bluewater Covenant Bible Camp Board. It will be updated as necessary.

Certified by: Chadwick Persons, Camp Director